

**Veterinary Medical Center  
James L Voss Veterinary Teaching Hospital  
Hospital Director's Office  
300 West Drake Road  
Fort Collins, CO 80523-1620**

## ***CSU VTH DISCOUNT POLICY***

The Veterinary Teaching Hospital provides a 40% discount on all services to PVM students, residents, graduate students and interns. Exceptions to this are drugs and supplies from Pharmacy and Central Supply, which are discounted 0-25%. There are no discounts from the Diagnostic Lab or on any service or item that is a hard cost to the Veterinary Teaching Hospital. There is no discount on the Outpatient Day Fee, and this fee must be paid the day(s) the animal is at the hospital.

Residents, graduate students and interns that are not funded by the department of Clinical Sciences (this does not include PVM students), must provide written verification from their Department Head stating:

Name  
CSU ID number  
Funding Department Name and Number  
Status (resident, graduate student, etc.)

Verification must be on department letterhead and be signed by the Department Head. You can scan the letter and send it by email if this works for you.

If a resident, graduate student or intern does not present the letter of verification to the Business Office PRIOR to admission, a discount cannot be allowed.

It is the responsibility of the resident, graduate student, intern or PVM student to notify the admissions desk PRIOR to admitting an animal for an appointment. An invoice opened at the front desk for any reason will require an exam fee. If submitting a lab sample(s) or obtaining a Pharmacy item only, a "Client Only or C-invoice" may be opened by the Clinical Pathology Lab or Pharmacy, and the exam fee will be waived. However, lab results will not become part of an animal's permanent record.

An entitled discount will be automatically computed at dismissal. The invoice balance is due when the animal goes home or the day samples are submitted. Invoice balances cannot be charged to a student account. The pet receiving the medical care must be owned by the person entitled to the discount. Any "sharing" of the discount is an honor board violation; this is a serious infraction and will be dealt with as such.

If an outstanding bill is not paid within 30 days, a resident, graduate student, intern or PVM student will lose the discount, a handling fee will be added, and the balance will be transferred to Commercial Accounts Receivable on main campus. An outstanding balance at Commercial Accounts will be handled by the University as any other student debt.

If there are any questions regarding the policy or procedures, please stop by the Business Office.